HERNDON TOWN COUNCIL
Regular Meeting Minutes
Tuesday, September 22, 2026

1. Call to Order

Mayor LeBlanc called the September 22, 2026, Town Council meeting to order at 6:08 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Keven LeBlanc; Vice Mayor Clark Hedrick; and Councilmembers Cesar del Aguila, Kelvin Garcia, Michael T. Lloyd, and Alex Reyes.

Councilmember Naila Alam was absent.

Determination of a quorum:

Mayor LeBlanc determined there was a quorum of six members present.

2. Closed Meeting

a. A Closed Meeting pursuant to the Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and pursuant to Code of Virginia Section 2.2-3711(A)(1) for discussion and consideration of the performance of a specific appointee of the public body

Mayor LeBlanc stated that the Council needed to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Vice Mayor Hedrick moved that the Council convene in a closed meeting to discuss the following as permitted by Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and pursuant to Code of Virginia Section 2.2-3711(A)(1) for discussion and consideration of the performance of a specific appointee of the public body.

Councilmember Reyes seconded the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

The Council went into closed meeting at 6:09 p.m.

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Councilmember Garcia moved to come out of the closed meeting. Councilmember Reyes seconded the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

The Council came out of a closed meeting at 6:47 p.m.

Councilmember del Aguila moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Councilmember Garcia, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

Aye: 6
Nay: 0
Absent: 1

Recess

At 6:48 p.m. Mayor LeBlanc called a brief recess, and at 7:00 p.m., the September 22, 2026, Town Council meeting reconvened in the Herndon Council Chambers, with six Councilmembers present, and Mayor LeBlanc presiding. Councilmember Alam was absent.

Regular Meeting

Staff present during the meeting: Dan Hoffman, Town Manager; Lesa Yeatts, Town Attorney; Kirstyn Barr Jovanovich, Deputy Town Manager; Lisa Gilleran, Director of Community Development; Marjorie Sloan, Director of Finance; Jaleh Moslehi, Capital Projects Planner; and Amanda Kertz, Town Clerk.

3. Pledge of Allegiance to the Flag of the United States of America

Mayor LeBlanc led the audience in the Pledge of Allegiance to the Flag of the United States of America.

Amend the Agenda

Mayor LeBlanc stated there was a need to add a closed meeting to the end of the agenda.

Councilmember del Aguila moved that a closed meeting be added to the end of

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the agenda under the Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and pursuant to Code of Virginia Section 2.2-3711(A)(1) for discussion and consideration of the performance of a specific appointee of the public body, and that the agenda be so amended. Motion seconded by Councilmember Reyes.

The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

Mayor Announcements

Mayor LeBlanc stated that the Council met in closed session earlier this evening before the regular meeting under the appropriate sections of the Code of Virginia.

Mayor LeBlanc provided information on upcoming events, including:

1. The Town Council's October Work Session will be on Tuesday, October 6, due to the Virginia Municipal League Conference the following week. Mayor LeBlanc shared that he is attending that conference. The Regular Meeting is Tuesday, October 27. These meetings will be held in the Police Community Room at the Herndon Police Department through the end of the year.
2. The Virginia Showcase of Bands, hosted by Herndon High School, is on Saturday, September 26, from 9:00 am to 10:00 pm.
3. Provided information about the Two Towns Bike Rodeo on Saturday, September 26 from 9:00 am to Noon, in the Town of Vienna. The event is being hosted by the towns of Vienna and Herndon.
4. Fairfax County Supervisor Bierman's Town Hall on Wednesday, October 14 at 7:00 pm at Herndon Fortnightly Library.
5. Fairfax County middle and high school students can ride Fairfax Connector and Fairfax CUE buses for free, from 5:00 a.m. to 10:00 p.m., seven days a week, year-round. Further information is available at: fairfaxcounty.gov/connector/student-pass.

4. Presentations/Reports/Comments

a. Proclamation, to recognize "Dolly Parton Day," September 25, 2026

Mayor LeBlanc read the Proclamation to recognize "Dolly Parton Day," September 25, 2026, into the record.

b. Proclamation, to recognize National Hispanic American Heritage Month, September 15–October 15, 2026

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Mayor LeBlanc recognized Councilmember Reyes to read the Proclamation to Recognize National Hispanic American Heritage Month into the record.

c. Proclamation to recognize Bicyclist and Pedestrian Awareness Month, October 2026

Mayor LeBlanc recognized Councilmember del Aguila to read the Proclamation to Recognize Bicyclist and Pedestrian Awareness into the record.

Councilmember del Aguila stated that this proclamation was especially important since the Pedestrian and Bicycle Advisory Committee (PBAC) Chair, Ian MacDonald, was involved in a cycling accident in the Town. He is glad that Mr. MacDonald is on the mend.

d. Proclamation, to recognize Indigenous Peoples' and Columbus Day, October 12, 2026

Mayor LeBlanc recognized Councilmember Garcia to read the Proclamation to Recognize Indigenous Peoples' and Columbus Day into the record.

Mayor LeBlanc stated that members of the audience are invited to comment on the proclamations during the "Comments from the Audience" portion of the agenda.

e. Presentation of the Annual Report Fiscal Year (FY) 2026

Mayor LeBlanc recognized Dan Hoffman, Town Manager, to present the Town's FY 2026 Annual Report, which was included in the meeting agenda. Mr. Hoffman provided an overview of the report, highlighting key accomplishments and initiatives across Town departments during the past fiscal year. He emphasized staff's collective efforts to enhance community outreach, modernize operations, and improve public services. The presentation highlighted the following areas:

1. Progress on the Herndon 2050 Comprehensive Plan.
2. Financial management and process improvements, including updates to the Town's financial systems and increased access to online payment systems.
3. Employee recruitment, retention, professional development, and expanded training opportunities.
4. Implementation of SharePoint, Teams, and OneDrive, along with modernization of IT infrastructure.
5. Improvements to town facilities, roadways, and infrastructure.
6. Delivery of municipal services, including public safety, refuse collection, water quality, permitting, and golf course operations.
7. Community engagement, economic development, and support for local businesses.
8. Risk management, legal and statutory compliance, legislative strategy, and support for the Town Council, boards, and commissions.

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9. Upcoming initiatives, including Herndon Main Street, Downtown and Metro Area plans, downtown events, the Roadway Safety Action Plan, a new Project Management Office, economic development strategy, ADA Transition Plan, and IT modernization.

f. Town Manager Report

Dan Hoffman, Town Manager, announced that beginning Monday, October 5, services normally located at the Herndon Municipal Center would temporarily relocate to 397 Herndon Parkway, Suite 100, due to the HVAC replacement and energy project.

Mr. Hoffman announced that the 2050 Comprehensive Plan Open House would be held on Thursday, October 1, at the Herndon Community Center, with afternoon and evening sessions for the public to attend and provide input on Herndon's future.

Mr. Hoffman provided an update on Parcel H in the downtown, also known as the Comstock Lot. He stated that a final decision from the Fairfax County Circuit Court judge was expected by Friday, September 25. He indicated that the ruling would resolve the matter before the court and eliminate the need for a trial.

g. Councilmember Comments

Councilmember del Aguila: no comments.

Councilmember Reyes: no comments

Councilmember Garcia: no comments.

Councilmember Lloyd: no comments.

Vice Mayor Hedrick: provided comments on the Proclamation to recognize Bicyclist and Pedestrian Awareness Month, highlighting the Town's ongoing pedestrian and roadway safety efforts. He noted that Community Development staff had been working on significant improvements along South Elden Street to address safety concerns on that road.

Vice Mayor Hedrick discussed the role of the Northern Virginia Transportation Authority's Planning Coordination Advisory Committee (NVTA-PCAC) in transportation funding, a committee on which he represents the Town. He stated that approximately $4.4 million had been awarded over the summer for the South Elden Street project, providing nearly all the remaining funding needed to move forward with the improvements. He thanked Community Development staff, especially Jaleh Moslehi, Capital Projects Planner, and Mark Ducement, Transportation Program Manager, for their work on the project. Vice Mayor

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Hedrick noted that the next round of funding discussions with NVTA-PCAC would begin the following evening.

Vice Mayor Hedrick asked staff for an update on safety concerns he has heard about at the intersections of Grant Street and Herndon Parkway and Monroe Street and Herndon Parkway.

Mayor LeBlanc: provided the following updates:

1. Recognized Dolly Parton and her contributions to children's literacy through the Imagination Library, supported by the Herndon-Reston Rotary Club. He highlighted the Herndon Woman's Club's upcoming fundraising event on Friday, September 25, at Jimmy's Old Town Tavern, which would support the Imagination Library with the Rotary Club. Mayor LeBlanc stated that he would provide a book vending machine to a local school.
2. Attended the Cornerstones' Community Health and Wellness Fair, September 12, at the Herndon Neighborhood Resource Center, which helped connect residents with health and community resources.
3. Cornerstones' Abundant Harvest Season Food Security Forum on September 15 at the Reston Community Center, which addressed food insecurity in the region.
4. Spoke at an event in the George Mason Small Business Development Center at Office Evolution on September 15, highlighting the importance of providing resources to support local businesses.
5. Participated in the "How Local Government Works" discussion with Dranesville District Supervisor Jimmy Bierman at the Herndon Fortnightly Library as part of the America 250 Democracy in Action celebration. He appreciated the opportunity to discuss local government and civic participation with residents.

Mayor LeBlanc reflected on the common themes of the evening's proclamations. He emphasized the importance of recognizing Herndon's diverse history, promoting shared responsibility for safety, supporting neighbors in need, investing in children and small businesses, and encouraging civic participation. He encouraged residents to attend the Herndon Woman's Club fundraiser on Dolly Parton Day, September 25, at Jimmy's Old Town Tavern.

5. Comments from the Audience

Mayor LeBlanc reviewed the process and asked those who wanted to provide Comments from the Audience to come forward. He stated that since there were many individuals present that evening, he would like to have speakers for the presentations make comments first, followed by any other topics, followed by speakers on refuse collection.

The following individuals provided comments:

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- Laura Poindexter, representing the Dulles Regional Chamber of Commerce, 205 Van Buren Street, Herndon: expressed appreciation for the proclamation recognizing "Dolly Parton Day." She expressed gratitude to the late Richard Downer and Kurt Rose for establishing the Dolly Parton Imagination Library in Herndon, highlighting the importance of the program to children in Herndon. She invited those present to attend the Herndon Woman's Club event at Jimmy's Old Town Tavern on September 25, 5:00 to 9:00 p.m. She noted that donations could also be made through the event's Facebook page.

- Fanny Salazer-Laske 654 Calhoun Court, Herndon: commented on the proclamation to recognize Hispanic Heritage Month, along with the importance of experiencing and appreciating different cultures. She emphasized the importance of acknowledging Hispanic Heritage Month throughout the year.

- Jonathan Franco, 1405 W Street, NW Washington: introduced himself as a race director for the forthcoming criterium bicycle race in Herndon. He discussed the opportunities the race could provide by bringing the community together, promoting bicycle awareness, and supporting local restaurants and businesses. He highlighted the Town's accessibility for cyclists and recognized the efforts of the Green Lizard Cycling Foundation.

- Walter Shroter, 559 Early Fall Court, Herndon: expressed appreciation for the FY 2026 Annual Report and thanked the Mayor, Town Council, Town Manager, and staff for their work on behalf of the community.

- Nicole Wickenhauser, 1109 Burwick Drive, Herndon: commented on the "Dolly Parton Day" Proclamation and the Imagination Library. She also urged the Town to install protective netting at the Herndon Centennial Golf Course near hole nine to protect nearby homes and W&OD Trail users from errant golf balls. She requested extended evening lighting hours at Trailside Skate Park during the winter months. Additionally, she expressed concerns regarding the response to a reported lockdown at Herndon High School on the afternoon of September 14, stating that she was referred back and forth between the Town and Fairfax County when seeking information about this potential safety threat.

- Owais [last name not provided], 406 Sugarland Meadow Drive, Herndon: identified himself as a high school student learning about local government and discussed the Town's use of FLOCK license plate reader cameras. He shared his concerns about privacy and how this data is stored and accessed. He asked the Town to discontinue using these cameras.

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The following individuals provided comments on refuse collection in the Herndon Park Station neighborhood and asked the Town to collect refuse directly on the pipestem:

- Dianne Mayfield, 819 Monroe Street, Herndon: questioned the reason for the change in refuse collection location and requested that the Town review the policy and restore the previous collection practices.

- Jim Seavers, 805 Park Avenue, Herndon: thanked the Town Council for its efforts related to taxpayer representation, traffic safety, and community engagement. He cited safety concerns involving traffic, snow removal, and public works staff, and expressed a willingness to work with Town officials toward a compromise.

- Qunfen Yan, 801 Park Avenue, Herndon: thanked Town staff and the Department of Public Works for providing essential services. She emphasized her concerns about the proposed location for trash and waste collection, potential conflicts with snow and yard waste removal, and challenges faced by older residents and individuals with disabilities. She requested that the Town maintain refuse collection at the end of residents' driveways.

- Denise Booth, 892 Station Street, Herndon: discussed the quality-of-life impact she has observed from the trash collection policy. She referenced photographs and videos that were submitted to the Town Council illustrating the issues.

- Julie Evans, 821 Monroe Street, Herndon: discussed the original neighborhood design, which placed garages behind homes, which she understood led to the prior trash collection practices. She asked the Council to consider the collection changes in the context of the Town's Strategic Plan in the area of "Good Governance," and relative to the Comprehensive Plan.

- Following the refuse collection comments, Jay Hadlock, 515 Alabama Drive, Herndon, on behalf of the Friends of Runnymede Park, announced details for NatureFest, a free, family-friendly event scheduled for September 27. He reviewed the planned activities and provided information regarding access from 417 Queens Row Street, along with parking information.

6. Consent

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a. Ordinance 26-O-22 to amend Chapter 42 (MOTOR VEHICLES AND TRAFFIC), Article VI (Vehicle Licenses), Section 42-327 (Town Vehicle License Amounts) to increase vehicle license rates

b. Resolution 26-G-52 to establish the Herndon Town Council meeting schedule for January 1, 2027, to December 31, 2027

c. Resolution 26-G-53 to approve a Temporary License Agreement between the Town and JOTT, INC., to use a designated public space in the alley adjacent to Jimmy's Old Town Tavern for outdoor seating during an event

d. Resolution 26-G-54 to amend Resolution 25-G-39 to increase the funding request for the application submitted to the Virginia Department of Transportation (VDOT) for the Allocation of FY2029 and FY2030 Revenue Sharing funds for the 'Herndon Parkway at Sunset Park Drive Intersection Improvements' project (UPC 125769) and increase the amount of the Town's local match

e. Resolution 26-G-55 to reappoint a member to the Planning Commission

f. Resolution 26-G-56 to reappoint a member to the Board of Building Code Appeals

g. Approval of the August 11, 2026, Town Council Special Meeting Minutes

h. Approval of the August 25, 2026, Town Council Regular Meeting Minutes

On motion of Councilmember del Aguila, seconded by Councilmember Reyes the Consent Agenda items were approved and carried by a 6-0 roll call vote, as presented, without comment. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

7. <u>Closed Meeting</u>

a. A Closed Meeting pursuant to the Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and pursuant to Code of Virginia Section 2.2-3711(A)(1) for discussion and consideration of the performance of a specific appointee of the public body

Mayor LeBlanc stated that in accordance with the amended agenda, the Council needed to go into a closed meeting in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember del Aguila moved that the Council convene in a closed meeting to discuss the following as permitted by the Code of Virginia Section 2.2-3711(A)(8),

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consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and pursuant to Code of Virginia Section 2.2-3711(A)(1) for discussion and consideration of the performance of a specific appointee of the public body. Vice Mayor Hedrick seconded the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

At 8:16 p.m., Mayor LeBlanc called a brief recess, and at 8:29 p.m. the Council reconvened and entered closed meeting at that time in the Hoover Conference Room; six members were present, with Mayor LeBlanc presiding.

Councilmember Reyes moved to come out of the closed meeting. Motion seconded by Councilmember Garcia, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

The Council came out of a closed meeting at 9:24 p.m.

Councilmember del Aguila moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Councilmember Garcia, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

Aye: 6
Nay: 0
Absent: 1

8. Adjournment

There being no further business, Mayor LeBlanc adjourned the September 22, 2026, Town Council Regular Meeting at 9:25 p.m.

Amanda E.M. Kertz
Town Clerk

Minutes approved by Town Council: _____

[Note: Approved resolutions and ordinances are on file in the Town Clerk's office.]

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